



**COOPERATION PROTOCOL BETWEEN THE FACULTY OF
CIVIL AND ENVIRONMENTAL ENGINEERING, NEAR EAST
UNIVERSITY/TRNC AND FACULTY OF CIVIL AND ENVIRONMENTAL
ENGINEERING, SHIRAZ UNIVERSITY OF TECHNOLOGY/IRAN**



**BILATERAL COOPERATION PROTOCOL BETWEEN THE TRNC NEAR EAST
UNIVERSITY AND IRANIAN SHIRAZ UNIVERSITY OF TECHNOLOGY**

SCOPE:

Article 1. This protocol is hereby signed between the Faculty of Civil and Environmental Engineering/ Near East University and Faculty of Civil and Environmental Engineering/ Shiraz University of Technology within the scope of joint scientific studies, education and cultural cooperation between the aforementioned parties on the basis of the protocol “Memorandum of Understanding for Academic Cooperation” signed between the Near East University and Shiraz University of Technology Rectorates on 10.02.2023.

AIM:

Article 2. This protocol takes effect between the TRNC Near East University and the Iranian Shiraz University of Technology with the aim of encouraging research, education and training activities in line with their mutual interest and the relations and cooperation between the faculties, assistants, researchers and students of both universities, developing the existing ones and ensuring the common use of the results of the research studies and publishing them, sharing and transferring the understanding of education and experiences between the scientific organizations of the parties, realizing the basic purpose of this protocol, and mutually accepting and undertaking the following articles, and the terms and conditions for the implementation of this protocol.

PARTIES:

Article 3: The parties of this protocol are, on the one hand, TRNC Near East University (Near East Boulevard, 99138, Nicosia/TRNC) and on the other hand, Iranian Shiraz University of Technology (Fars Province, Shiraz, Modarres Boulevard, HHJH+MJ4, Iran)

COOPERATION:

Article 4: Within the framework of the above-mentioned scope of the protocol, the Parties shall realize the areas in which they will cooperate within the framework of the criteria clearly



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stated below, and shall exchange scientific knowledge, technological knowledge and experience in these fields.

JOINT RESEARCH AND APPLICATION PROJECTS:

Article 5: The Parties aim to develop and carry out joint research and application projects. In this context, faculty members of both universities are required to submit joint research and implementation project proposals to the relevant parties in accordance with the following conditions:

- i. A clearly defined description of the proposed research or practice,
- ii. The names of the researchers who will participate in the research / application, the name of the institution they are affiliated to, their positions and resumes in their institutions,
- iii. Detailed description of the role and functionality of the participants in the project,
- iv. The duration of the research / implementation and the plan divided into phases,
- v. Budget required for research / implementation.

SUPERVISION OF THE PROGRESS OF THE JOINT RESEARCH AND APPLICATION PROJECTS

Article 6: With this protocol, it is aimed to carry out joint research and application projects in a good way and to produce results in accordance with the mutual scientific goodwill that leads to the emergence of the protocol. According to this:

- i. In order to determine whether the research and application projects continue in accordance with the conditions and scope of the protocol, it is necessary to identify the authorized persons responsible for the research and application projects and to provide information about the final status of the studies at least once in each academic year, accompanied by a report.
- ii. Where necessary, an assistant person or committee may be appointed to assist the authorized person.
- iii. The authorized persons appointed by the parties shall make the mutual visits necessary for the inclusion of joint works between the two departments. The authorized person collects, examines, evaluates, makes preliminary research and prepares a report on the



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feasibility of the project and makes proposals regarding the project and submit them to his/her own party.

- iv. After the approval of the protocol by the parties, the compliance of the program with the determined working schedule is checked and the required working reports for this audit are requested from the collaborators. A report detailing the audit process - together with the attached reports - is submitted to the department directorate.
- v. Studies are carried out to determine the possible research programs in the study areas of both parties and the department directorate is informed about the results and suggestions are presented.
- vi. The authorized persons in charge of the research and projects of the two departments and, if any, the auxiliary person and / or their committees come together at appropriate intervals (not more than six months). The meeting place is provided alternately between the parties. Travel expenses are provided by the universities of participants. Accommodation is provided by the host university, if possible.
- vii. The authorized persons shall be determined within 15 days (at the latest) after the protocol has been signed by the parties and the parties shall inform each other of the authorized persons undertaking the supervision of joint projects.

IMPLEMENTATION OF JOINT RESEARCH AND APPLICATION PROJECTS:

Article 7. At the end of each academic year, the scientists involved in the research and who are responsible for the research submit a report to the highest academic and / or administrative authority on their side. The report includes the results obtained and information on the latest status of the research and implementation project, unforeseen developments (if any) related to the project, actual project outputs, and the plan for the next year.

CONCLUSION OF JOINT RESEARCH AND APPLICATION PROJECTS:

Article 8: The results of joint research and application projects shall be delivered to the relevant persons. Relevant persons shall deliver the results to the relevant institutions of their



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respective universities. Both departments of the parties will make a special effort to bring the results of these projects into print form and will endeavor to raise funds on this issue.

ACADEMIC EXCHANGE:

Article 9: The following rules shall be observed during the exchange of academicians between the parties:

- i. Persons subject to academic exchange are faculty members, research assistants, and lecturers. Applications for academic exchange will be evaluated in accordance with the Bologna process and the other party will be notified.
- ii. The names of the candidates proposed by one of the parties shall be notified to the other party at a reasonable time in advance and the opinions of the other party regarding the candidates shall be notified to the sending university at least 120 days before the start of the proposed visit.
- iii. The Parties shall be responsible in the first instance for meeting the needs of the guest researchers / faculty members.
- iv. The sending department and the visiting researcher / faculty member will pay all travel expenses. The host department will provide accommodation for the guest researcher / faculty member, if possible.
- v. The host department determines the type of health and accident insurances that it deems necessary and sufficient for the the guest researcher / instructor and requests the guest researcher / instructor to fulfill these conditions first. Accidents that cause death or disability will be covered by insurance that the investigator / instructor must have in advance.
- vi. The guest researcher / instructor will benefit from all libraries of the host university free of charge and without any limitation. The researcher / instructor may make a reasonable number of photocopies determined by the host university if deemed necessary. The guest researcher / instructor will be provided with a computer with internet connection and a printer for free of charge.



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STUDENT EXCHANGE:

Article 10. For the student exchange between the parties, the following rules shall be observed:

- i. Both universities will endeavor to ensure the exchange of undergraduate and graduate students in accordance with the principles of Bologna process. The number of students who will benefit from the exchange process will be determined through a mutual agreement made by a joint commission to be formed after the protocol is signed by both parties. The names of the students determined by the sending department and the fields of education and training shall be notified to the host department at least 2 months in advance and the host department shall notify the other party at least one month before the start of academic education.
- ii. Both universities will exempt students from tuition and registration fees. It is essential that such fees are paid by the students at the institution they belong to. Non-tuition or tuition fees will be covered by the student in any case.
- iii. Students will be subject to the rules of the host department - except fees and registration fees. The university sending the student will accept the exams and results of the host university.
- iv. Students will submit an exam document at the application showing that they have accepted the language used for teaching-learning activities of the host department and that they are at the proficiency level in that language as required by the host department. The host department notifies the other side about the language of education in writing.
- v. Students will be responsible for their own expenses for the travel and all documents required for their trips. The host department will assist the guest student in providing accommodation in the most favorable conditions and advise and guide him / her. The fee to be paid by the guest student for accommodation shall not be higher than the fee paid by the local student for the same conditions. Guest students can benefit from the department canteen; the fee to be paid here shall not be more than that of the local student.



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- vi. The host department determines the type of insurance it deems necessary regarding the health and accident insurances and the guest student has to fulfill this obligation within the limits deemed to be sufficient by the host department and the host department requests the student to fulfill these conditions first. Accidents that cause death or disability of the student will be covered by the obligatory insurance that is required by the host department.
- vii. During the period of the student's stay at the host department, the certificates of participation and / or diplomas obtained due to the participation of seminars, courses, etc. apart from the main education field shall also be recognized and / or evaluated by the sending department at end of the processes.

OTHER PROVISIONS

Article 11. National and international meetings or conferences to be held jointly by the Parties shall be organized by a joint committee of members designated by the Parties.

Article 12. The Parties shall mutually support each other in developing existing institutional research infrastructures.

Article 13. The Parties shall provide the opportunity to meet the needs such as faculty member (consultancy) and laboratory infrastructure in order to carry out graduate thesis studies. For graduate students, joint consultancy and opportunities to complete the experimental parts of the studies at the other university will be provided.

ENFORCEMENT:

Article 14. This Protocol shall enter into force on the date of signature by the authorities of both parties after being ratified by the highest authority to which the parties are bound and shall be valid for a period of five (5) years. 3 months before the end of the protocol, a commission composed of persons determined by the parties shall be convened and the status of the protocol shall be reviewed. According to the decision of the Commission, the protocol



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will be terminated or its term will be extended for another five (5) years. This protocol consists of fourteen (14) articles and seven (7) pages and is prepared in two (2) copies.

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